**MINUTES OF THE REGULAR MEETING**

**OF THE MANCOS SCHOOL DISTRICT RE-6 BOARD OF EDUCATION**

**ROOM 223 - HIGH SCHOOL - MONDAY, MAY 22, 2023, 6:00 P.M.**

Work Session: Ms. Epps and Ms. Figueroa presented information on the ELA curriculum chosen for the following school year. Ms. Farrar discussed Objective 1A. Ms. Miller briefly reviewed the budget.

**Call to Order and Roll Call**

The regular meeting of the Board of Education - Mancos School District RE-6 was called to order by the Board President at 6:01 p.m. Ms. Coppinger led the Pledge of Allegiance.

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| Pamela Coppinger | President | Present |
| Victor Figueroa | Vice President | Present |
| Katie Cahill-Volpe | Secretary | Present |
| Emily Hutcheson-Brown | Treasurer | Present |
| Tim Hunter | Director | Present |
|  |  |  |
| Also in attendance: | Todd Cordrey | Superintendent |
|  | Chrissie Miller | Business Manager |
|  | Heather McKie | Assistant Business Manager |
|  |  |  |
| Visitors in audience | Sensa Wolcott | Seth Levine |
|  | Sarah Levine |  |

**Approval of Agenda**

**Motion** by Mr. Figueroa to approve the meeting agenda with the addendum of action item T.

Ms. Cahill-Volpe seconds.

AYE: Ms. Cahill-Volpe, Ms. Coppinger, Mr. Figueroa, Mr. Hunter and Ms. Hutcheson-Brown

NO: None. Motion carried 5-0.

**Approval of Minutes**

**Motion** by Mr. Hunter to approve the minutes of the April 17, 2023 regular meeting.

Ms. Hutcheson-Brown seconds.

AYE: Ms. Cahill-Volpe, Ms. Coppinger, Mr. Figueroa, Mr. Hunter and Ms. Hutcheson-Brown.

NO: None. Motion carried 5-0.

**Public Participation** - Mr. Levine, the newly hired elementary principal, introduced himself and shared a little about his education background.

Ms. Wolcott, the Watershed Coordinator with the Mancos Conservation District, worked with middle school students this quarter. Students came up with the worst and best possible outcomes for the future of the watershed. They brainstormed strategies and actions on how to reach the best possible outcomes.

**District Accountability Report –** The agenda on Tuesday will include information on ESS systems, the secondary dean position and FY23 budget update.

**Board Report**

1. LRC – Ms. Coppinger pointed out a few laws she considers important for board members to be aware of and encouraged everyone to attend the Legislative Wrap-up on Tuesday. Any resolutions the board would like to submit to CASB must be submitted by August 17, 2023. She would also like the board to continue to have a member on the LRC committee.
2. CASB – CASB is going to present an election seminar on Friday, June 16th. The Secretary of State is going to present information around the school director election process. The recording of the seminar will be available on the website. Ms. Cahill-Volpe would like to see a structured regional meeting based on our needs and feedback. Mr. Figueroa is going to reach out to Sherri Wright to arrange a meeting.
3. BOCES - Ms. Cahill-Volpe highlighted information from her written BOCES report.

**Report from Administrators and Committees**

1. Superintendent’s Report – Mr. Cordrey would like to congratulate the class of 2023. Mr. Whritner and Ms. Hughes were very successful in their new administrative roles this year. Thank you, Cathy Epps, for your dedication to the elementary serving as principal for 9 years. Mr. Cordrey praised the hard work and dedication the members have devoted to the school district over the past couple of years
2. Finance Report - Ms. Miller shared the adjusted salary schedules with the various raises applied to the certified, classified, administrative and professional staff.

**Discussion Items**

1. Impact Fees - Dr. Linda Simmons researched impact fees for new residences in the district. She found the fees have not been adjusted in 17 years. Mancos School District has the lowest fees in the region. She suggested increasing the fee to $550.00 and increasing the fee $150.00 every three years. Mr. Hunter would like to see the fee based on a percentage and not a flat fee.
2. PBL Three Year Training Process - Mr. Cordrey presented a three year plan to continue supporting PBL for the board's approval.
3. Board Handbook - Ms. Cahill-Volpe has been updating the handbook with suggestions from the other members and plans to have the finished handbook for the board in June.
4. CASB Discussion - Discussed during the CASB board report.
5. Policy Review - CBB Recruitment of Superintendent, CC Administrative Organization, CF School Building Administration, CH Policy Implementation. Ms Hutcheson-Brown asked members to look over the policies and submit feedback for the 1st reading.

**Strategic Plan - PBL Objective Report**

Objective 1A -Our district will use Project Based Learning to connect our students with professionals, and place students into our local businesses/organizations to provide authentic learning experiences.

Board members reviewed this report with Ms. Farrar at an earlier work session. She shared a table of examples of businesses that teachers have brought into their classrooms. The board is going to work on the strategic plan to eliminate redundancies with Objective 4C.

**Board Action to Accept the Objective Report**

Objective 4C - By using a student-centered model, Mancos students will have the opportunity to identify and pursue individual interests and talents. Students can demonstrate mastery of grade level content through these academic pursuits.

**Motion** by Ms. Hutcheson-Brown to accept Objective 4B as approaching standard.

Mr. Figueroa seconds.

AYE: Ms. Cahill-Volpe, Ms. Coppinger, Mr. Figueroa, Mr. Hunter and Ms. Hutcheson-Brown.

NO: None Motion carried 5-0

**Opportunity for Consent Motion**

**Motion** by Mr. Hutcheson-Brown to consent to Action Items: A through L.

Mr. Hunter seconds.

Discussion: Ms. Hutcheson-Brown questioned how many snow days have been built into the 23-24 academic calendar. There are 5 days built into the calendar.

AYE: Ms. Cahill-Volpe, Ms. Coppinger, Mr. Figueroa, Mr. Hunter and Ms. Hutcheson-Brown.

NO: None Motion carried 5-0

**Action Items**

1. Approve Bills

*Approved by consent.*

1. Act on recommendation to accept the resignation of Cassie Tallent, ELC Paraprofessional

*Approved by consent.*

1. Act on recommendation to accept the resignation of Nayomi Cruz, ELC Paraprofessional

*Approved by consent.*

1. Act on recommendation to accept the resignation of Grace Kennedy, ELC Administrative Assistant

*Approved by consent.*

1. Act on recommendation to accept the resignation of Peter Fogg, HS Science Teacher

*Approved by consent.*

1. Act on recommendation to accept the resignation of Brian Caselles, MS Interventionist

*Approved by consent.*

1. Act on recommendation to accept the resignation of Cathy Epps, Elementary Principal

*Approved by consent.*

1. Act on recommendation to hire Cathy Epps, 3rd Grade Teacher

*Approved by consent.*

1. Act on recommendation to hire Sarah Carr, HS ELA Concurrent Enrollment Teacher

*Approved by consent.*

1. Act on recommendation to hire Emily Moreland, K-12 ELL/GT/DAC

*Approved by consent.*

1. Act on recommendation to hire Ashton DeVillier, HS Science Teacher

*Approved by consent.*

1. Act on recommendation to approve updated 23/24 Academic Calendar

*Approved by consent*

1. Adopt Resolution to increase the School Land Dedication/Fee

**Motion** by Ms. Cahill-Volpe to table adopting the resolution until we get further information on the possibility of increasing the dedication fee based on percentage instead of a flat fee. New resolution to be present in June.

Mr. Figueroa seconds.

AYE: Ms. Cahill-Volpe, Ms. Coppinger, Mr. Figueroa, Mr. Hunter and Ms. Hutcheson-Brown.

NO: None Motion carried 5-0.

1. Approve PBL professional development expenditure using ending fund balance

**Motion** by Mr. Hunter to approve the PBL expenditure using ending fund balance

Ms. Cahill-Volpe seconds*.*

AYE: Ms. Cahill-Volpe, Ms. Coppinger, Mr. Figueroa, Mr. Hunter and Ms. Hutcheson-Brown.

NO: None Motion carried 5-0

1. Approve FY24 Salary Schedules

**Motion** by Ms. Cahill-Volpe to approve action item O and P.

Hutcheson-Brown seconds.

AYE: Ms. Cahill-Volpe, Ms. Coppinger, Mr. Figueroa, Mr. Hunter and Ms. Hutcheson-Brown.

NO: None Motion carried 5-0

1. Approve May Preliminary Budget

*Approved by consent.*

1. Approve ELA Curriculum

**Motion** by Ms. Cahill-Volpe to approve the ELA Curriculum

Mr. Figueroa seconds.

Discussion: The board agreed that the incoming elementary principal should have input regarding the implementation of the new curriculum. They would like to move this action item to the June agenda.

**Amended Motion** by Ms. Cahill-Volpe to table the approval of the ELA Curriculum until the June meeting after Mr. Levine has had a chance to review.

Mr. Hunter seconds.

AYE: Ms. Cahill-Volpe, Ms. Coppinger, Mr. Figueroa, Mr. Hunter and Ms. Hutcheson-Brown.

NO: None Motion carried 5-0

1. 1st Reading, discussion and vote
2. AC-R-2\* **-** Sexual Harrassment Investigation Procedures
3. AE-R – Accountability/Commitment to Accomplishment
4. BDF – Advisory Committees
5. BDFA District Personnel Performance Evaluation Council
6. BDFB – Career and Technical Advisory Council
7. BDFC\* - Preschool Council
8. BDFD\* District Safe and Drug-Free Schools Advisory
9. BE School Board Meetings
10. BEAA\* - Electronic Participation in School Board Meetings
11. BEC- Executive Session
12. BG – School Board Policy Process
13. BEDBA – Action Item Procedure
14. BBBA – Board Member Qualifications
15. BCA-E-2 – School board Member Code of Ethics

**Motion** by Mr. Hunter to approve the first reading of the listed policies.

Mr. Figueroa seconds.

AYE: Ms. Cahill-Volpe, Ms. Coppinger, Mr. Figueroa, Mr. Hunter and Ms. Hutcheson-Brown

NO: None. Motion carried 5-0.

1. 2nd Reading, discussion and vote
2. GBEB-R Staff Conduct (And Responsibilities) – Regulation
3. IG **–** Curriculum Development

**Motion** by Ms. Hutcheson-Brown to approve the senond reading of the listed policies.

Ms. Cahill-Volpe seconds.

AYE: Ms. Cahill-Volpe, Ms. Coppinger, Mr. Figueroa, Mr. Hunter and Ms. Hutcheson-Brown

NO: None. Motion carried 5-0.

1. Act on recommendation to hire Seth Levine, Elementary Principal

**Motion** by Ms. Hutcheson-Brown to approve the hire of Seth Levine, Elementary Principal.

Mr. Figueroa seconds.

AYE: Ms. Cahill-Volpe, Ms. Coppinger, Mr. Figueroa, Mr. Hunter and Ms. Hutcheson-Brown.

NO: None Motion carried 5-0

**Public Participation** – No one signed up for public participation.

**Future Agenda Items –** ELA Curriculum, policy review and land fee resolution.

**Adjournment**

The Board adjourned by consensus at 7:55 p.m.

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Pamela Coppinger, President

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Katie Cahill-Volpe, Secretary